

Panther Run Elementary

Energy Management Plan

Check Area	Strategy	Frequency	Person Responsible	Checked
Hallway	Unnecessary lights off at 3:00 pm	Daily @ 3 PM	Facilities	
	Check water fountains for running/leaks	Daily	Facilities	
	Turn water fountains off	End of school year, winter & spring break	Facilities Admin	
Rest Rooms	Check for running faucets and toilets	Daily	Facilities	
	Exhaust fan off when not required	Daily	Facilities	
Computer Labs	Lights off when not occupied	Daily	Tech Specialist Teachers Admin Facilities	
	Computers off at 3 PM	Daily	Tech Specialist Facilities	
Classrooms	Lights in restroom off	Daily	Teachers Energizer Captain Facilities	
	Check for running faucets and toilets in restroom	Daily	Teachers Energizer Captain Facilities	
	If applicable refrigerator doors closed securely	Daily	Teachers Energizer Captain Facilities	
	Lights off when not occupied	Daily	Teachers Energizer Captain Facilities	
	Computers off	Daily	Teachers Energizer Captain Facilities	
	Overhead projector off	Daily	Teachers Energizer Captain	
	Check water faucets for leaks	Daily	Teachers Energizer Captain Facilities	

Panther Run Elementary

Energy Management Plan 2008-2009

Check Area	Strategy	Frequency	Person Responsible	Checked
Classrooms Continued	VCR, DVD, TV off	Daily	Teachers Energizer Captain	
	Windows and door closed	Daily	Teachers Energizer Captain	
	Teacher Laptop asleep/off when not in use	Daily	Teachers	
Music Room	Lights in restroom off	Daily	Music Teacher Energizer Captain Facilities	
	Check for running faucets and toilets in restroom	Daily	Music Teacher Energizer Captain Facilities	
	If applicable refrigerator doors closed securely	Daily	Music Teacher Energizer Captain Facilities	
	Lights off when not occupied	Daily	Music Teacher Energizer Captain Facilities	
	Computers off	Daily	Music Teacher Energizer Captain Facilities	
	Overhead projector off	Daily	Music Teacher Energizer Captain	
	Check water faucets for leaks	Daily	Music Teacher Energizer Captain Facilities	
	VCR, DVD, TV off	Daily	Music Teacher Energizer Captain	
	Windows and door closed	Daily	Music Teacher Energizer Captain	
	Teacher Laptop asleep/off when not in use	Daily	Music Teacher	
	Electrical Musical Instruments/ equipment off when not in use	Daily	Music Teacher	

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Energy Management Plan 2008-2009

Check Area	Strategy	Frequency	Person Responsible	Checked
Science Lab	Lights in restroom off	Daily	Science Teacher Energizer Captain Facilities	
	Check for running faucets and toilets in restroom	Daily	Science Teacher Energizer Captain Facilities	
	If applicable refrigerator doors closed securely	Daily	Science Teacher Energizer Captain	
	Science Electrical equipment off when not in use	Daily	Science Teacher Science Teacher Energizer Captain Facilities	
	Lights off when not occupied	Daily	Science Teacher Energizer Captain Facilities	
	Computers off	Daily	Science Teacher Energizer Captain Science Teacher Energizer Captain	
	Overhead projector off	Daily	Science Teacher Energizer Captain	
	Check water faucets for leaks	Daily	Science Teacher Facilities	
	VCR, DVD, TV off	Daily	Facilities	
	Windows and door closed	Daily		
	Teacher Laptop asleep/off when not in use	Daily		
	Art Room	Lights in restroom off	Daily	Art Teacher Energizer Captain Facilities
Check for running faucets and toilets in restroom		Daily	Art Teacher Energizer Captain Facilities	
If applicable refrigerator doors closed securely		Daily	Art Teacher Energizer Captain Facilities	
Lights off when not occupied		Daily	Art Teacher Energizer Captain Facilities	
Computers off		Daily	Art Teacher Energizer Captain Facilities	
Art Classroom Continued	Overhead projector off	Daily	Art Teacher Energizer Captain	

Panther Run Elementary

Energy Management Plan 2008-2009

	Check water faucets for leaks	Daily	Art Teacher Energizer Captain Facilities
	VCR, DVD, TV off	Daily	Art Teacher Energizer Captain
	Windows and door closed	Daily	Art Teacher Energizer Captain
	Teacher Laptop asleep/off when not in use	Daily	Art Teacher
	Electrical Musical Instruments/ equipment off when not in use	Daily	Art Teacher
Media Center	Lights in restroom off	Daily	Media Teacher Energizer Captain Facilities
	Check for running faucets and toilets in restroom	Daily	Media Teacher Energizer Captain Facilities
	If applicable refrigerator doors closed securely	Daily	Media Teacher Energizer Captain Facilities
	Lights off when not occupied	Daily	Media Teacher Energizer Captain Facilities
	Computers off	Daily	Media Teacher Energizer Captain Facilities
	Overhead projector off	Daily	Media Teacher Energizer Captain
	Check water faucets for leaks	Daily	Media Teacher Energizer Captain Facilities
	VCR, DVD, TV off	Daily	Media Teacher Energizer Captain
	Windows and door closed	Daily	Media Teacher Energizer Captain
	Teacher Laptop asleep/off when not in use	Daily	Media Teacher
	Electrical Musical Instruments/ equipment off when not in use	Daily	Media Teacher